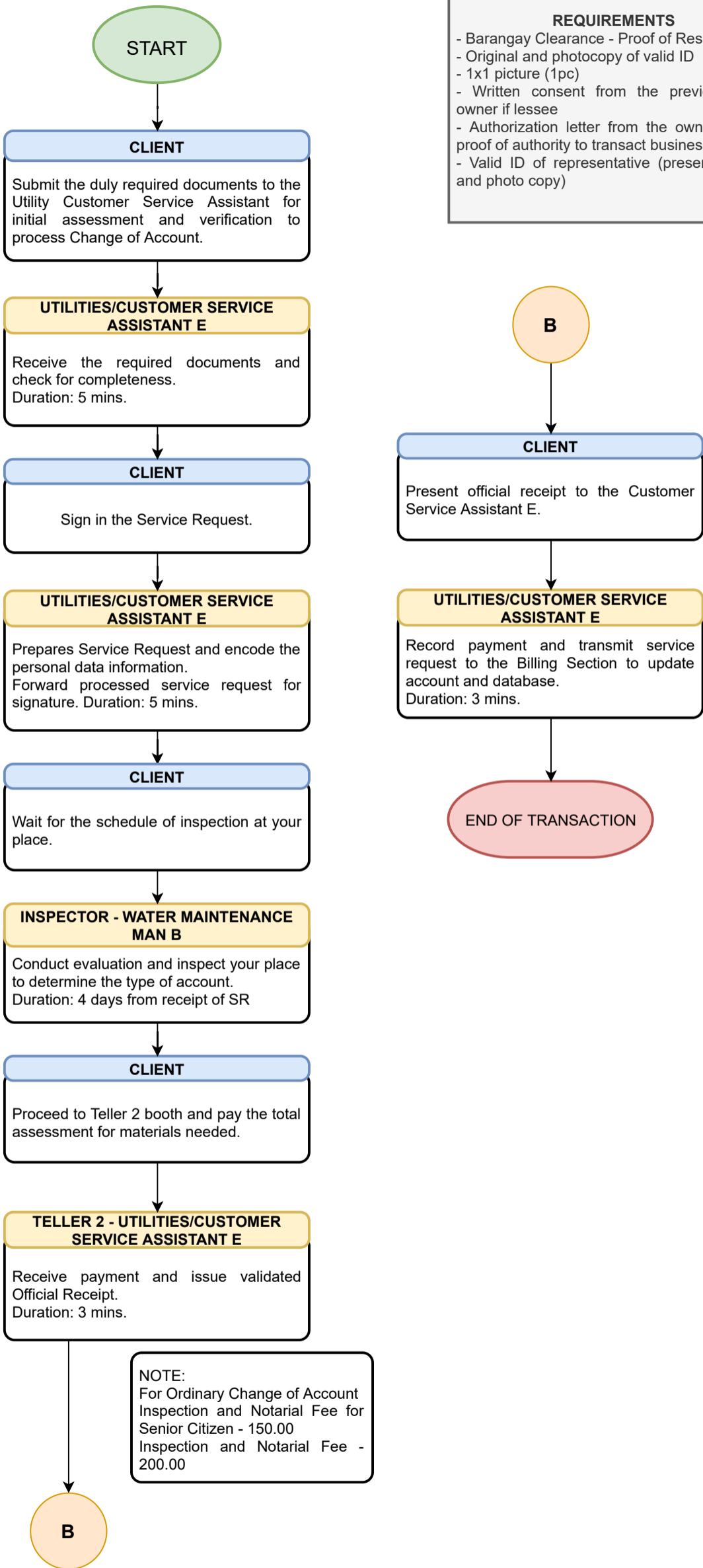
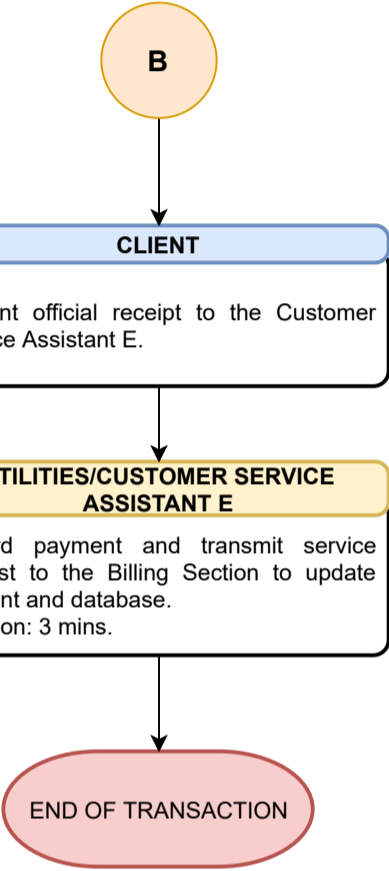


# CHANGE OF ACCOUNT NAME



- REQUIREMENTS**
- Barangay Clearance - Proof of Residency
  - Original and photocopy of valid ID
  - 1x1 picture (1pc)
  - Written consent from the previous bldg. owner if lessee
  - Authorization letter from the owner or any proof of authority to transact business
  - Valid ID of representative (present original and photo copy)



**NOTE:**  
 For Ordinary Change of Account  
 Inspection and Notarial Fee for Senior Citizen - 150.00  
 Inspection and Notarial Fee - 200.00